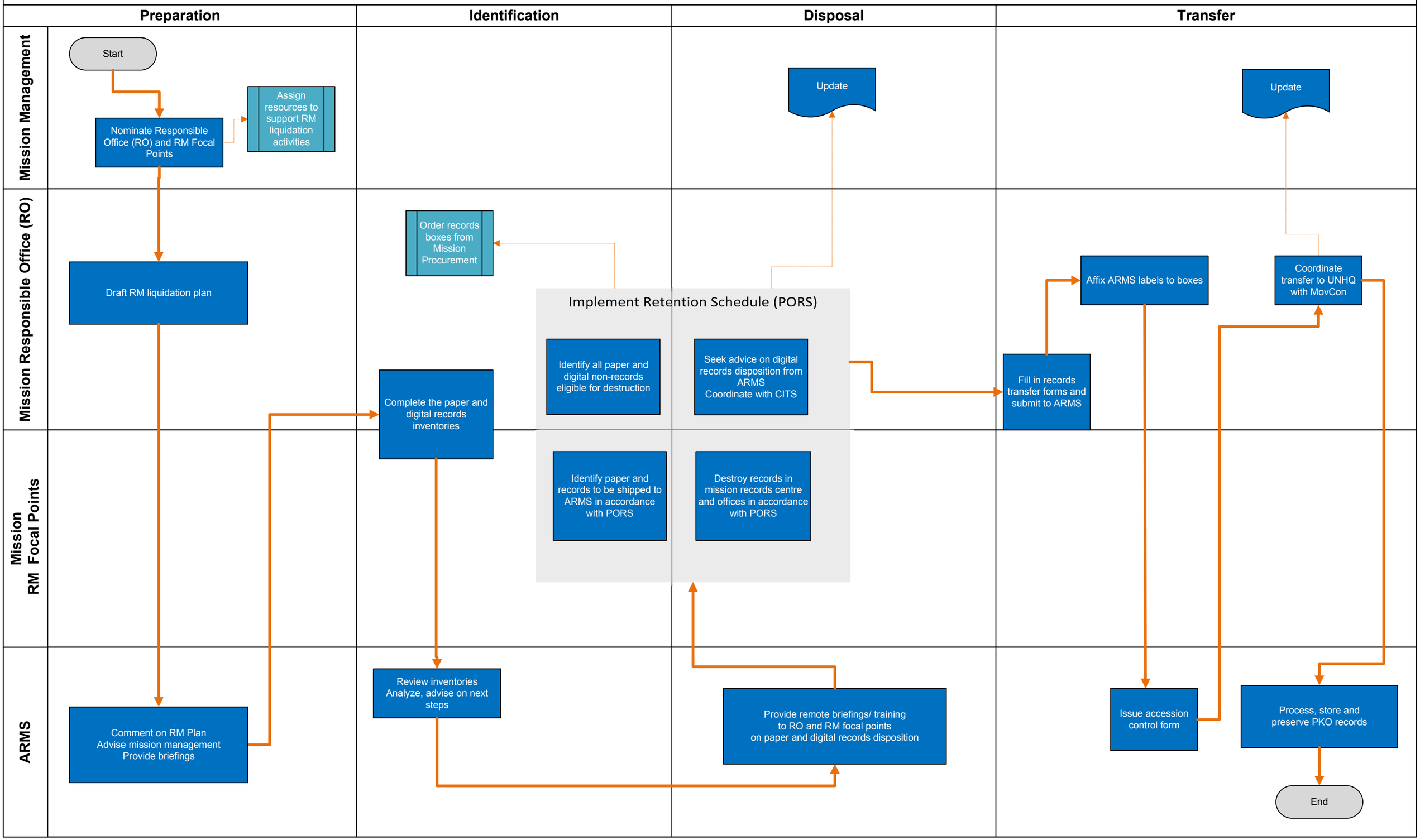Annex 2: Field Entity Closure – Records and Archives Management processes