



# Headquarters Committee on Contracts and Property Survey Board

Issued: 2006

Schedule No.	Record Series Title	Description	Total Retention	Disposition	Vital	Office of Record	Notes
<b>CCPSB001</b>	Headquarters Committee on Contracts and Property Survey Board Files - Chairman's Records	Minutes of Meetings and Presentations	C + 11	D	Yes	HCC and Property Survey Board	
<b>CCPSB002</b>	Working Files of the Chairman of the HCC and Property Survey Board		C + 9	D	No	HCC and Property Survey Board	
<b>CCPSB003</b>	Headquarters Committee on Contracts and Property Survey Board Minutes Minutes of Meetings and Presentations, Secretary's Records		C + 10	D	No	HCC and Property Survey Board	
<b>Retention codes:</b>	C=Current Year; T=Termination or completion of programme or project; P=While needed to conduct UN business; S=Superseded						
<b>Disposition codes:</b>	A=Review for Archival (permanent); D=Destroy						